

**City of Auburn
Technology Commission
Auburn City Hall
1225 Lincoln Way, Auburn, CA 95603
Phone (530) 823-4211**

MINUTES OF NOVEMBER 10, 2011

Commissioners Present

Richard Owens, Chair
Paul Mercurio, Vice Chair
George Preston, Member
Teresa Schredl, Member

Absent

Glenn Tonkin, Member

Auburn City Staff Present

None

Guests

None

Call to Order

Commissioner Owens called the meeting to order at 4:26 pm. It was noted that a quorum of members was present for the meeting.

Approval of Agenda

Readout on customer action was moved to the first item under Old Business. Preston moved, Mercurio seconded, approved unanimously as revised.

Public Comment

None

Approval of Meeting Minutes

Minutes of the October 13, 2011 meeting were approved by acclamation as submitted.
Minutes of the October 27, 2011 meeting were approved by acclamation as submitted.
Minutes of the November 3, 2011 meeting were approved by acclamation as submitted.

Old Business

Readout on Customer Action

Commissioner Preston reported that he called Wave Broadband's Lisa Young in the Rockin office to follow up Auburn resident Nancy Taylor's complaint about Wave's apparent low priority given to a service call for foreign equipment (a Tivo card in Ms Taylor's set-top box). Ms Young expressed surprise that any Wave service call would be scheduled as much as 10 days out, and said she would research Ms Taylor's recorded conversation(s) with the service scheduler and revert to Preston with her findings.

Action – Preston will update resolution or status to Commission.

Technology Commission Work Plan

Commissioner Mercurio provided an updated phone system vendor list. Commissioners agreed that this task and others will be completed as much as practical by next meeting, and the data gathering phase will be considered complete. Vendors that have been unreachable or have not returned messages by that time will not be pursued further for information.

Commissioner Preston summarized two more cities' phone system information and added Rancho Cordova, Citrus Heights and South Lake Tahoe to the previous list.

Commissioner Schredl summarized her phone system use-and-needs interviews with Admin Services Director Andy Heath and Community Development Director Wil Wong. Commissioner Owens summarized his phone system use-and-needs interview with City Manager Bob Richardson.

Commissioners reviewed a draft RFI/RFP prepared by Owens and agreed on revisions.

Action – Mercurio will add a status column to the vendor list and provide a final list.

Action – Preston will canvass additional cities and provide a final summary of phone systems in use by other cities in the region.

Action – Owens will revise the RFI/RFP for approval by the Commission and submittal to the City Manager.

New Business

None

Other Business

ACTV Update - deferred

Information and Announcements

Commissioner Preston summarized a published letter from Brent Smith regarding SEDCorp's campaign to bring broadband access to a five-county region of the Sierra.

Date and Time of Next Meeting

Thursday, November 17, 2011, 4:30 pm. Room 10, City Hall.

Adjournment

Chair adjourned the meeting without objection at 6:37 pm.

APPROVAL ATTESTED TO:
Richard Owens, Chair, Technology Commission